

KIMBERLEY FELLOWSHIP VOLUNTEER APPLICATION FORM

How long Attending KFBC _____ Date Submitted _____

Contact Information

First Name _____ Last Name _____

Email _____

Mobile Phone _____ Other Phone _____

Home Address

Address Line 1 _____ Address Line 2 _____

City _____ Province/Territory _____

Country _____ Postal Code _____

Mailing Address (If different from above)

Address Line 1 _____ Address Line 2 _____

City _____ Province/Territory _____

Country _____ Postal Code _____

Parent/Guardian Information (Require for Applicants Under 19)

First Name _____ Last Name _____

Parent/Guardian Email _____ Parent/Guardian Phone _____

Child Protection & Abuse Prevention

Have you ever been convicted of a sexual crime or a crime against a minor? Yes No

Have you taken a "Reduce the Risk" orientation and training course? Yes No

Do you consent to complete a "Reduce the Risk" orientation and training course? (This is mandatory for anyone working with children directly or indirectly.) Yes No

Character References

Reference 1

First Name _____ Last Name _____

Reference Phone Number _____ Reference Email _____

Reference 2

First Name _____ Last Name _____

Reference Phone Number _____ Reference Email _____

Desired Area of Volunteer Service

Please mark all that apply

NURSERY* (0-3)

Team Leader - Lead and support the nursery team on Sunday mornings, providing a safe & caring environment for young children.

Helper - Help provide a safe and caring environment for young children during Sunday gathering. Supervising play, engaging with children, and assisting with basic needs.

Junior Helper - Assist Nursery Volunteers, playing with children, tidying toys, offering comfort.

KIDS MINISTRY* (4-9)

Team Leader - Lead and support the Kids Ministry team on Sunday mornings while implementing child safety policies & procedures.

Helper - Assisting the lead volunteer with tasks such as leading activities and games.

Junior Helper - Youth age 12+ that would like to serve in kids ministry by assisting the lead volunteer with tasks such as handing out lesson materials and snacks.

SECURITY*

Provide a presence between kids ministry area and nursery; conduct regular head counts.

YOUTH GROUP* (10-15)

Team Leader - Lead and support the Youth Ministry team, ensuring safety policies & procedures are followed.

Helper - Participate in youth events, youth strategy sessions, receive tasks from team leaders before and during youth events.

Special Events Youth Helper - Work with team leaders and youth volunteers to transport or supervise during special events.

Junior Youth Helper - Work with youth leaders, encourage youth to participate, be a good example, and most importantly have fun!!

MOMS GROUP* (Seasonal)

Helper - Thursdays 930am-12pm Set up coffee station, snack bar & kids play area; welcome and interact with moms and kids; serve coffee; supervise play; clean up. Runs September - June.

*NOTE: If you are applying for volunteer work in children and youth ministries, you are required to be trained in accordance with our Reduce the Risk: Child Abuse Protection Plan.

MUSIC

Worship Leader - Select songs and input into Proclaim Slide software in advance of Sunday gathering; lead Wednesday night music practice and Sunday morning practice & gathering.

Vocalist or Musician - Wednesday night practices and Sunday morning practice & gatherings.

Sound - Sunday morning practice (1 hour before) & gathering: operation of the sound board.

HOSPITALITY

Greeters - 30mins before Sunday gathering greet people coming through the doors & answer questions.

Welcome Host - Welcome everyone on Sunday at the start of our gathering, and go through updates.

Prayer Team - Offer private prayer during break and as we close our gathering.

Cleanup - Wipe down coffee area, foyer and kitchen, empty carafes, remove garbage, wash dishes/load dishwasher. Begin cleanup fifteen minutes after end of gathering.

SETUP - 1 hour before Sunday gatherings:

Chair Setup (Seasonal) - Arrange sanctuary seating, following seating diagram, place bibles & connect cards. September to June.

Coffee Setup - Brew coffee and fill coffee carafes, cups, cream etc. on foyer counter, ensure carafes are refilled and area is clean and organized.

Communion - Prepare communion elements & clean up after gathering.

SOCIAL COMMITTEE

Social Committee - Meet as a group once a month to plan events, such as Sunday Pot Bless, Christmas party. Setup and cleanup of events.

TECH BOOTH

Tech Lead - Sunday mornings: prepare presentation software, set up webcam, audio/video checks, record, view, trim sermon video and publish on YouTube & Facebook.

Slide Operator - Sunday mornings: press the right arrow key. Sometimes the left arrow key.

BUILDING & PROPERTY

Maintenance Helper - Assist Ministry leader with various tasks around the church building during the week and/or on Sunday mornings as needed.

INTERNATIONAL MISSIONS

Team Member - Attend monthly meetings and help at fundraising events throughout the year.

LOCAL MISSIONS

Organizer - Fill requests for Food Hampers in coordinating with local schools, RCMP, individuals. Grocery shopping, boxing hampers, organizing pickup and delivery.

Helper - Assist Organizer with shopping, pick-up and drop-off of hampers and organization.

JANITORIAL

Cleaner - Help clean the church building between Friday morning and Saturday at noon as part of the cleaning roster.

Statement of Faith

I certify that I commit to reading, or have already read, the Kimberley Fellowship Baptist Church Statement of Faith (please sign)

Confirm

Photo & Video Release

I give Kimberley Fellowship Baptist Church and/or its ministries permission to use photographs and/or videos containing my image for promotional purposes.

Confirm

Volunteer Statement & Release

I hereby declare that the information contained in this application is correct to the best of my knowledge, authorize Kimberley Fellowship Baptist Church and/or its ministries to secure any necessary information from any references listed in this application, release all references from liability for any damage that may result from furnishing such information, and commit to performing the Criminal Record checks or any other background checks deemed necessary to determine my suitability for ministry.

Confirm

Release of Information & Declaration of Intent

I hereby, give Kimberley Fellowship Baptist Church and/or its ministries permission to contact persons named as references to determine my suitability for ministry. I commit to performing the Criminal Record Checks or any other background checks deemed necessary, for purposes of my protection against any false allegations and for the protection of those I serve. I consent to such an investigation with the understanding that the results will be kept in confidence. I understand that if my character or morals should be inappropriate and/or criminal at any time during my service, Kimberley Fellowship Baptist Church and/or its ministries will be entitled to terminate my assistance without expressed cause or prior notice. I understand that Kimberley Fellowship Baptist Church is responsible for the welfare of any person or persons entrusted to my care, and thus I will cooperate fully with the staff and other volunteers in the fulfillment of my duties and will keep all information I encounter in my ministry confidential. If at any time I find that for any reason I am unable to support the policies, procedures, or doctrine of Kimberley Fellowship Baptist Church and/or its ministries, I will graciously resign my position. Furthermore, if my supervisors find that I am in conflict with any of the policies, procedures, or doctrines, and we are not able to resolve the issue, I will graciously and quietly agree to resign my position.

Confirm

Application Affirmation & Privacy Statement

I affirm all information in this form to be accurate. All information included in any forms issued by Kimberley Fellowship Baptist Church will be accessed only by persons authorized by the Church Board, and will be considered confidential and filed as such.

Signature _____

Date _____

Once completed, email to admin@kimberleyfellowship.com or print and bring a copy to the church office.